

Steve Dignisio  
Superintendent



School Board

Ian Vincent, Chairman  
Lester Williams, Vice Chairman  
Kim Amontree  
Wendy Atkinson  
Lester Williams

August 15, 2018

DE: Melody Gibson  
Atty. Melody Gibson  
9220 Brookwood Court  
Bonita Springs, FL 34135

RE: Notice of Award

Dear Melody,

This notice is to inform you of your award by the School Board of Charlotte County, Florida. This award was approved on 8/14/2018. You are hereby notified that you have been awarded a contract for the period up to seven (7) years.

To complete this award, please contact the School Board of Charlotte County at 941-575-5466 or emailing to [contracts@schools.k12.fl.us](mailto:contracts@schools.k12.fl.us).

Ensure your staff possesses a current State uniform security badge. Please review General Conditions, Section 401.001. All employees working on District property must go through this process while working on school property.

If you have any question or concerns, please do not hesitate to contact me at 941-575-5400 ext. 172.

Sincerely,

Gregory Holman, CPPO, CRGM, CFCO, CFCM  
Director of Purchasing